



Buckland & Chipping Parish Council

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MEETING No 335 of BUCKLAND & CHIPPING PARISH COUNCIL

Ordinary Parish Council Meeting

Monday 3rd March 2025, 7.30pm in The Manor House, Buntingford

To: Cllrs Robert Arkle(Chair), Penny Baxter-Newman(Vice), Helen Dauris, Jeff Kenyon

You are summoned to attend Meeting No 335 to transact the business on this agenda.

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

C Scott

Mrs C Scott,

Date: 25th February 2025

Clerk to Buckland and Chipping Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

335.1 Apologies for absence

To receive and accept apologies for absence.

335.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda *(including non-pecuniary, with the nature of the interest)*. *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

335.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council [Meeting 334, 6th January 2025](#) as an accurate record of proceedings

335.4 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. [Crime Report 2025](#)
2. [Brookside Streetlamp report](#)

335.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern related to agenda items.

335.6 Finance

1. To authorise [payments made in accordance with the budget](#)
2. To note receipt of income
3. To receive [summary report of receipts and payments](#) against budget
4. To receive [bank reconciliation](#)
5. To consider price quotations, charges and grant requests

335.7 Planning

To receive a planning report on applications and decisions

335.8 Policies & Procedures

1. [Calendar of Meetings](#) - to adopt
2. [Equality and Diversity Policy](#) - to adopt
3. [Subject Access Request](#) – review
4. [Effectiveness of Internal Control Review](#) – to adopt
5. [Audit Plan](#) - to adopt

335.9 Reports from Working Parties and Committees

1. March/April Newsletter:
 1. to discuss content
 2. to agree an editor
 3. to agree delivery date
2. VE-Day celebrations
3. CCT June Event for St Andrew's Church, Buckland
4. [Government Letter to Hertfordshire; proposals for re-organisation](#)
5. [Salt bin placement](#)

335.10 To note items for future agendas: And to receive any other items for future consideration

335.11 Date of next Parish Council Meeting: 7.30 pm, Monday 12th May 2025, St Andrew's Church, Buckland.